



Welcome

Welcome to AmirCola New Beginnings, a Second Chance Program. We are delighted you have chosen our program to begin your new start. Please read our campus guidelines.

Each Resident will be welcome into a clean and positive environment. A welcome bag and a tour of the campus will be given upon arrival.

(You are required to read and initial each line)

_____ You are responsible to keep and maintain your own living space. Some duties include but not limited to:

- ❖ Sweep/Mop your living area
- ❖ Clean after each use of any common living space.
- ❖ Clean oven and Stove after each use
- ❖ Kitchen must be clean after use and all items used must be wash, dried and put away
- ❖ Bathrooms must be cleaned after each use, such as shower, bathtub, and sink. All personal items must be kept in your person living space and removed after each use.
- ❖ Maintain Social Distance at all times – you are required to wear a face mask when you are in the common areas at all time. Routine temperature checks will be done.
- ❖ Other chores will be routinely assigned by staff.

A weekly schedule of these duties will be presented to you.

_____ **Inspection** -AmirCola staff may enter and inspect each unit at any time during the program. Residents must thoroughly clean the premises before moving out and leave all furnishings intact. Residents are responsible for any damage to a unit or its furnishings.

_____ **Common Area**- Each resident will be assigned days to be responsible to clean common space. If a resident does not clean on their assigned day, first a verbal warning, 2nd step is written notice.

_____ **Furniture** – Please do not make any structural changes to your rooms, do not move furniture, or change any design that has already been placed in your living quarters. If any furniture is damaged inside of the property or outside you are responsible for it, and a staff will address it accordingly.

_____ **Breakfast/ Lunch & Dinner** – All food must be prepared and eaten in the kitchen eating space and or dining area rooms only. Please do not eat in sleeping areas, lobby, computer rooms etc., and hallways. There will be an outdoor patio area that is allowed but must be cleaned and food discarded inside in appropriate area.

_____ **Safety & Security** – AmirCola New Beginnings will secure the facility every evening by curfew time. Anyone who do not adhere to these curfew times, and do not have any special employment pass to work beyond these hours will receive a first step written warning that would be placed in your file and second offence will be reported to your probation officer.

_____ **Curfew** –

- ❖ Sunday - Thursday night's curfew ends at 10:00 P.M
- ❖ Friday and Saturday nights, the curfew is 11:00 p.m. The only exception to these times must be approved by administration, only for employment or special pass is the only exception to this rule.

_____ **Visitation of Guests** – No visitation – No Guests are allowed on campus.

_____ **Smoking** – Smoking is not permitted inside your rooms, the building, or any area within the Campus. There will be a designated smoking area on the premises. You must dispose your smoking butts in the designated place. Do NOT throw butts on the ground, please use proper receptacles.

_____ **Drugs & Alcohol** – There is zero tolerance for the use of alcohol, illegal drugs, or misuse of prescription drugs either on or off the property. AmirCola New Beginnings will conduct a random drug screening at any time. Residents that leave the property on a weekend pass, shall be tested prior to being allowed back to campus. Any drug found in any resident system will be terminated immediately from New Beginnings facility.

_____ **Guns and deadly weapons** – No guns or any other deadly weapons are allowed on campus. You will be searched randomly- if you are caught with any paraphernalia you will be immediately reported to your parole/probation officer and will be subject to immediate eviction from the campus.

_____ **Weekend Pass** – Residents are awarded a weekend pass if the resident is in good standing in the New Beginning Program, and all legal, court, parole, probation, and other requirements are met. A resident weekend pass is for 2 days. Friday 3p.m – Sunday 5pm. You must adhere to these times or a written notice will be place on your file for up to 60 days and weekend passes will be suspended. This is determined by the Program staff. In order for approval for a weekend pass your file must be in

· Good Behavior and no write up on file

- Employment has been established
- Rent is current
- All house duties are met

_____ **Employment** – See staff for list of jobs to apply for. You are responsible for your job search and keeping up with obtaining work.

_____ **Pets** - There are no pets or animals of any kind are allowed on the campus.

_____ **Music** – Each resident must wear an earpiece at all time while they are listening to music on their phones. No radio is allowed on campus.

_____ **Phones** – There will be a house phone in the common area - All residents will have access to the phone. This phone is for local calls only. You must meet all requirements for access to phone service.

- Good Behavior and no write up on file
- Rent is current
- All house duties are met weekly

_____ **Personal items** - Residents will be given a secure space with a lock and key to put personal items in. You are fully responsible for your medication, money, Identification cards, and or any personal items you may have.

_____ **Dress Code** – There are no pajamas or house garment to be worn around the campus, all residents must be presentable at all times using the common areas.

_____ **Fighting** - There is absolutely no fighting on the premises. Anyone fighting will be written up and lead to dismissal. There is zero tolerance for fighting.

_____ **No Lending No Borrowing.** None Period

_____ **Incentives**- Each month one resident will be rewarded a good behavior day pass to be pampered. We will put all names of residents each month and do a drawing. The winner will be able to get pampered at a Nail salon, and a \$25.00 Visa gift card.

_____ **Honest Rules** - New Beginning treats everyone with integrity and as a respectable adult. There is NO stealing of any kind from the premises, your roommate or anyone is not tolerated and can lead to dismissal out the resident's program.

_____ **Sexual Harassment** – is frowned upon at AmirCola New Beginnings – No exceptions.

Each 2nd Saturday of the month we will host different events on campus.

~ Family Fun Day ~ Game Nights ~Ice Cream Socials ~Art Therapy ~Monthly Birthday Celebrations

We ask you adhere to these house rules guideline to help us run a facility that you can call home as you transition.

Thank You.